

**Birch Creek Forest Properties, INC**  
**202 Birch Forest Drive**  
**Somerville, TX 77879**

**Request for Quote 2025-001**

1. **Lawn Care Services**
  - 1.1 **Mowing and Weed Eating**
  - 1.2 **Applying Weed Killer**
  - 1.3 **Applying Ant Killer**
  - 1.4 **Trimming Tree Limbs over Streets**
  - 1.5 **Cleaning brush & fallen tree limbs in green area**

**General Conditions:**

- 1) **Term:** All RFQ'S provided must remain firm for one year. "Work Season" runs March through Aug. and "Off Season" runs Sept. through Feb.
- 2) **Termination:** Both parties reserve the right to terminate any agreement with 30 days' prior written notice of their intent to terminate.
- 3) **Negotiations:** Both parties reserve the right to negotiate pricing for other unforeseen or unexpected projects or needs not listed or quoted that may arise.
- 4) **Worker's Compensation Coverage:** Any worker's compensation requirements mandated **by the state** shall remain current and be at the expense of contractor with no liability to be incurred by Birch Creek Forest Properties, Inc. (BCFPI).
- 5) **Proof of Liability Insurance:** Contractor, at contractor's expense, shall maintain a minimum \$1,000,000 policy. The policy shall remain current and BCFPI shall be listed as "additionally insured". A copy must be supplied to BCFPI.
- 6) **Equipment and Supplies:** The contractor will use his own equipment, at contractor's expense, for maintenance, fuel, weed killer, ant control etc.
- 7) **Work/Safety:** Contractor shall perform and complete all work according to OSHA guidelines for safe working conditions.
- 8) **Theft/Loss:** BCFPI is not responsible and is to be held harmless and blameless for theft, mysterious disappearance of, or damage to, equipment, tools, material, or personal property of the contractor or his employees.
- 9) **Payments:** Payment for services will be made at the contract unit price for each service quoted. Invoices for service performed must be submitted upon completion of service, on contractors' letterhead, containing actual work completed.
- 10) **Off Season:** Sept. through Feb., contractor will provide the services listed above and/or quoted only when requested by the board. \*\*
- 11) **Inclement Weather:** In the event of a severe drought (longer than a month) resulting in the contractor being unable to provide twice a month services, BCFPI may have the contractor provide hourly rate services as needed but **will not** be required to do so. \*\*

**Birch Creek Forest Properties, INC**  
**202 Birch Forest Drive**  
**Somerville, TX 77879**

**Scope of Work**

- 1) Mow the park area, (playground, parking area, etc.). Weed eat and/or apply weed killer and ant killer as needed. (Mow twice a month unless requested by the Board to do more or less often).\*\*
- 2) Mow at the boat ramp. Weed eat and/or apply weed killer as needed. (Mow twice a month unless requested by the Board to do more or less often).\*\*
- 3) Mow inside the pool area. Weed eat and apply weed killer and ant killer as needed. (Mow twice a month unless requested by the Board to do more or less often).\*\*
- 4) Mow the streets & cul-de-sacs (Two passes or a minimum 8 feet from street edge) of the areas not being maintained by owners. (Once a month unless requested by the Board to do more or less often).\*\*
- 5) Mow the Dump area. Weed eat and/or apply weed killer as needed (Mow twice a month unless requested by the Board to do more or less often).\*\*
- 6) Weed eat and apply weed killer around culverts, light poles and stop signs throughout the neighborhood upon request by the Board.\*\*
- 7) Trim tree limbs hanging over streets upon request by the Board.
- 8) Clean green areas upon request by the Board.

**Birch Creek Forest Properties, INC**  
**202 Birch Forest Drive**  
**Somerville, TX 77879**

**Quote**

All quotes due by 5:00 p.m. on November 15, 2024

Service Agreement will be awarded on December 7, 2024

Agreement will be good for 12 months beginning January 1, 2025

- 1) Care of Playground & park area.....\$\_\_\_\_\_
- 2) Care of Boat Ramp area.....\$\_\_\_\_\_
- 3) Care of Pool area.....\$\_\_\_\_\_
- 4) Care of Streets & Cul-de-sacs.....\$\_\_\_\_\_
- 5) Mowing & Weed eat/ Weed kill at dump.....\$\_\_\_\_\_
- 6) Weed eat/Weed kill Culverts, Poles, Stop Signs...\$\_\_\_\_\_
- 7) Tree trimming of streets (Hourly rate per job).....\$\_\_\_\_\_
- 8) Care of Green areas (Hourly rate per job).....\$\_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Board Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_